

**PROCEEDINGS OF THE BROWN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis. Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Wednesday, November 10<sup>th</sup>, 2021 @ 13:30 via Zoom Meeting and in person at 3030 Curry Ln, Green Bay WI.

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**PRESENT:** Sam Martin (Brown County Emergency Management (EM)), Steve Riley (Red Cross), Joe Williams (Civil Air Patrol (CAP)), Stephanie Smith (Brown County Public Health (BCPH)), Adam Butry (Green Bay Metro Sewer District), Mike Vanden Avond (Green Bay Metro Fire Department (GBMFD)), Carl Vanden Avond (Americold), Ed Foral (Proctor & Gamble), Luke Sampe (WFRV), Erik Adkins (Sanimax), Chad Roethlisberger (WFRV), Chris Lehner (Amateur Radio Emergency Service (ARES))

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The November 10<sup>th</sup>, 2021 LEPC meeting was held virtually via Zoom Meeting and in person at the Brown County Emergency Operations Center.

1. Meeting call to order and introductions
  - a. The meeting was called to order by Lehner at 1330
2. Approval of Agenda
  - a. Motion to approve by M. Vanden Avond, 2<sup>nd</sup> by Foral, approved
3. Approval of Corrected Minutes from January 2020 meeting
  - a. Motion to approve by M. Vanden Avond, 2<sup>nd</sup> by Foral, approved
4. Nominations and Election of Eligible Positions
  - a. Vice Chair- Adam Butry, approved
  - b. Group 3, Media- Luke Sampe, approved
  - c. Group 4, Volunteer Organization- Steve Riley, approved
  - d. Group 5, Tier II #2, Ed Foral, approved
5. Plan Review
  - a. No plan available for review
6. Members at Large Discussion- None
7. LEPC Roundtable
  - a. Martin- EM staff is attending many training courses this fall during relatively slow period.
  - b. Riley- Welcomed to the committee by Lehner; Red Cross continues to have only limited face-to-face support activities.
  - c. Foral- Focusing on increasing production demands and hiring staff, no new construction projects planned, company planning to pay for COVID testing for all unvaccinated staff.
  - d. M. Vanden Avond- GBMFD placed the new Hazmat vehicle in service recently.
  - e. C. Vanden Avond- Welcomed to committee by Lehner.

- f. Lehner- ARES busy with severe weather events this fall supporting the EOC and National Weather Service. Team will be attending NWS winter weather training soon.
  - g. Roethlisberger- This is last meeting, appreciates the opportunity to serve with the committee and learn about public service agencies.
  - h. Sampe- Welcomed to committee by Lehner; provided brief introduction.
  - i. Butry- In process of annual shutdown with inspection and maintenance, expect to be fully operational by next week.
  - j. Smith- Working with the state to bring PPE Fit Testing train-the-trainer course to Brown County, will send out more information to the group when that gets finalized.
- 8. Public Comment- None
  - 9. Other Matters Authorized by Law- None
  - 10. Adjournment
    - a. Motion to adjourn at 1354 by Foral, 2<sup>nd</sup> by Smith. Approved.

The next scheduled LEPC meeting is scheduled for Wednesday, January 12<sup>th</sup>, 2022 at 1330 hours. This meeting will be held virtually via Zoom and in person at the EOC.

Respectfully submitted,

BCEM